

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on March 7, 2018 at the District office. Vice President, Gene Helberg, presided.

ATTENDEES:

Directors: Lloyd Ross, Gene Helberg, Bob Keenan, Tom Cahill (via phone)
District Employees: Julie Spencer, Mimi Wildeman, Sergio Lopez, Dane Sullivan
Engineering: Jeff Cicon P.E., CR. Leisinger RPR. Morrison Maierle
Public: Layne Massey, Kevin Kelleher, Roger Noble Hydrologist Applied Water Consulting

Vice President Helberg opened the meeting at 7:00 p.m. Helberg called for a motion to move Public Comment to the beginning of the Agenda, Keenan made a motion to approve the Agenda change, Ross seconded and it was unanimously

RESOLVED, That the Agenda be changed.

PUBLIC COMMENT

Kevin Kelleher presented comments in regards to the Districts Request for Water Rights; he stated that he would file the necessary paper work opposing. Roger Noble (District Consultant) presented material supporting the actual use and draw down of the Ramsfield Wells and residential wells that are associated. After much discussion was had the Board stated that they need more information from Kelleher to make a decision on any agreements.

Owner of accounts 1672-00, 1673-00, 1689-00 and 1690-00 requested rate change, discussion was had, the Board decided that this should be reviewed by the Budget and Rate Structure Committee, the committee meets in May to review all rates and will recommend any adjustments to the rates, the committee will bring it to the Board for discussion at the June meeting.

READ AND APPROVE MINUTES:

The minutes of the February 2018 General Board Meeting were reviewed for approval. Helberg called for discussion. Hearing none, a vote was called. Keenan made a motion to approve, Cahill seconded and it was unanimously

RESOLVED, That the Minutes for the February 2018 Board Meeting be approved as submitted.

CONSENT AGENDA

Helberg asked for discussion or changes to the Consent Agenda hearing none Keenan made a motion to approve, Ross seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved as submitted.

OLD BUSINESS

Operations Report- Helberg asked if there was any discussion or questions regarding the report, Operator Lopez and Sullivan presented the report, there was some discussion regarding water

loss, Helberg asked if there was anything else that needed discussed, hearing none the report was complete.

Engineering update, Jeff Cicon

- *Water Tank & Transmission Line and Access Easement* –No Update
- *Ramsfield Water Rights Wells 3 & 4 (Task Order 24)* –The public comment period for the water right application will end March 10, 2018. Julie and Jeff attended a meeting with Kevin Kelleher who owns property approximately 2,000 feet to the southeast of the Ramsfield well field. Kevin has some concerns about the water right application and plans to attend the board meeting to discuss in further detail. (see public comment)
- *Holt Drive Water Main Extension (Task Order 32)* – Cicon reported that the high bid came in \$409,826.61 the low bid was \$339,869.00. The Engineers Estimate (Morrison-Maierle, Inc.) was \$345,000.00 Cicon recommended awarding the project to Sandry Construction, the low bidder. There was discussion Keenen made a motion; it was seconded by Ross and unanimously

RESOLVED, That the Holt Drive Water Main Extension be awarded to Sandry Construction in the amount of \$339,869.00. Resolution 84 was approved and signed.

- *Fire Hall Lane Sewer Easement Update*: No Update
- *Blenn Street Services*, - Preliminary Plans for extension of the water and sewer mains have been submitted to the District by APEC Engineering. Jeff provided some comments on the preliminary design before the final plans are submitted for review. APEC only provided the sewer design to Holland's attorney. Water design plans will be needed before any approval.

Wastewater System Improvements

- *Wastewater System PER and CIP (Task Order 33)* – It was determined a total of three public meetings should be held before the funding submittal deadline tentative dates for the public meetings will be March 28, 2018, April 17, 2018 and May 8, 2018. Locations have not yet been determined.

Mayport Harbor Pumps- No Update

Patent Issue- No Update

Meter Replacement Project- Spencer is looking into pricing.

NEW BUSINESS –

Lake Avenue- Bill Meyers gave Spencer a drawing that he would like the Board to review and discuss at a later date.

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- TSEP Planning Grant- Committee will review at a later date
- Windsor Drive Property- No Update

District Investments Price & Keenan

- Purchase of Additional CD Investment – Spencer is looking into a short-term CD

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

- Safety Policy Update –no discussion
- Spencer notified the Board that Hand and Inabnit will be taking their certification tests in March of 2018

Pretreatment Regulations Cahill & Price

- No Update

Budget & Rate Structure Helberg & Keenan

- Meeting will be held in early May

Rules & Regulations Cahill & Price

- Board will receive a draft copy of the separation of Water & Sewer Rules and Regulations to Review which will include RV Parks and Hotel (motel) standards.

Farmland..... Helberg, Cahill

- Cicon informed the Board that the farmer has the anchors and will place them.

Foam Suction Pump Patent

- Spencer will be researching and contacting someone who has experience with Patents for guidance.

COMMUNICATIONS

None

ADJOURNMENT

Helberg called for a motion to adjourn. Cahill moved, Keenen seconded and it was unanimously
RESOLVED that the public meeting be adjourned at 9:05 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

President Seth Price